

Monday, January 4, 2016 – 6:00 p.m.

AGENDA

1. Request to approve the minutes of the December 7, 2015 Personnel Board meeting.
2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and regulations, received December 2015.
 1. Alejandro Marin Police Department
 2. Rodobaldo Rodriguez Purchasing Department
3. Report of Leave without Pay for December 2015.
4. Report of Civil Service Appointments for December 2015.
 1. Carmen Escalera Finance Department
 2. Yanela Montes de Oca Finance Department
5. Report of Civil Service Resignations for December 2015.
 1. Faby Ramirez Fire Department
 2. Ramon Perez Fleet Maintenance Department
 3. Carlos Carrillo Information Technology Department
 4. Ken Kamiya Information Technology Department
 5. Ovidio Paz Parks and Recreation Department
 6. Erich Valerdi Parks and Recreation Department
 7. Thomas Cedre Police Department
 8. Hilda Figarola Public Safety Communications
 9. Clarence Dotson Public Works
 10. Juan C. Sanchez Public Works
6. Report of Maternal/Paternal Leave for December 2015.
 1. Jeffrey Lagomacini Education and Community Services
 2. Haydee Rodriguez Public Works
7. Report of Leave of Absence for December 2015. **None.**
8. Request to hear **Unfinished Business.**

9. Request to hear **New Business.**

NEXT PERSONNEL BOARD MEETING: Monday, February 1, 2016 at 6:00 P.M.

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than seven (7) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE), for assistance.